THE POSITIVE **EMPLOYEE** PROGRAM

EMPLOYEE "SOFT SKILLS" TRAINING

The Positive Employee is a passionate professional, organized and self-disciplined, who inspires confidence through strong communication and critical thinking.

The Positive Employee adds value to the organization as a team player who practices strong emotional intelligence to adapt to the needs of the workplace.

The Positive Employee Program creates a workforce on the rise, benefitting the employer and employee.

REGISTER

\$2500 Value for only \$289 + fees

Next Seven-Week Employee Session begins February 5

Registration closes January 09 To register or find more info: onedeltacounty.org

EXCELLING IN THE WORKPLACE

Increasing productivity and profitability

Improving morale and opprortunities to grow



FOR THE **EMPLOYER**

FOR THE EMPLOYEE

REALIZING **FULL STAFF** POTENTIAL

Better return on your largest expense

Increasing confidence at

INSPIRING

CONFIDENCE

work

Building

customer

confidence

Growing your professional potential

This project is being supported, in whole or in part, by federal award number SLFR1026 awarded to the State of Colorado by the U.S. Department of the Treasury.

STRENGTHENING EMPLOYEE/ **EMPLOYER BOND**

> Improving retention and minimizing turnover costs

Creating opportunities for advancement and promotion



THE POSITIVE EMPLOYEE PROGRAM

Passionate

Organized

Self-Disciplined

Develop an understanding of the transactional relationship between employee and employer based on an exchange of value. Employees will also increase self-awareness and awareness of others using DISC Workplace Assessment.

Understand the externally-observed presentation that characterizes organized employees. An organized professional is aware that personal hygiene, a tidy workplace, job preparedness, and other "signs" all reflect on how they are "read" by others.

Using self-discipline, practice strong internal behaviors that characterize a positive employee including preparedness, checking work, asking questions, and personal accountability.

Inspires Confidence through strong communication developed through an understanding of communication styles, matching the style to the situation, effective listening, and offering/receiving

Team Player

Indispensable

constructive feedback. Develop the understanding of the workplace as a team with

internal and external team members. Develop the traits characteristic of strong teammates including navigating conflict and deescalating customers.

Develop the critical thinking skills needed to be an indispensable employee through thoughtful responses that utilize logic, previous experience, and big picture thinking while refraining from emotion-driven reactions.

Valuable

Create value for the employer by understanding the importance of dependability, reliability, flexibility, and loyalty while demonstrating employee "ownership" of workplace success.

Emotionally Intelligent

Using the DISC Assessment, develop an understanding of the mindsets most utilized and how to stretch to other approaches to best match the situation.

"I learned more in the first two classes about working with my team than I have in the last five years of actually working with them." -Michael, Positive Employee Alumni

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READY TO REGISTER?

Visit <u>onedeltacounty.org</u> for the application, schedule, and information on next steps.

QUESTIONS?

Contact Greg Pope, Director One Delta County: An Economic Alliance gpope@deltacounty.com 970.874.2188

IMPORTANT DEADLINES

EMPLOYEE SESSION

- Registration by January 09
- Completion of DISC by January 24

WINTER CLASS SCHEDULE

EMPLOYEE SESSIONS:

Schedule subject to change with advance notice.

February 5: 4 Hours February 12: 2 Hours February 19: 2 Hours February 26: 2 Hours March 5: 2 Hours March 12: 2 Hours March 19: 4 Hours

EMPLOYEE TRAINING

Employees need quality employees. Employees need additional skills to grow and succeed. The Positive Employee Program is the solution.

Through a comprehensive seven-session training program delivered in an engaging format that creates positive change, employers and employees thrive together.

EMPLOYER ENGAGEMENT SESSION

A senior leader of the organization will attend a single fullday session or two half-day sessions to become familiar with the information being taught to employees.

As a bonus, the employer engagement session will include a personal DISC Assessment for the leader attending.

COST AND VALUE

While the program value is \$2500, this program is provided to the local region for \$289 plus student fees of \$75.

Included in this price is an employee workbook where individuals will create their unique Positive Employee Profile drawing from the insights gained from the leading workplace assessment, Everything DISC Workplace Profile by Wiley.

TRAINING SCHEDULE

The training program consists of 7 in-person sessions scheduled weekly.

The first and last sessions <mark>are extended to 4 hours.</mark> All other sessions are 2 <mark>hours. Employees receive</mark> 18 hours of quality, actionable content.

"The class gives us the opportunity to be better employees and become a stronger team together." -Tracy, Positive Employee Alumni "The class has filled in the gaps for me and given me the vocabulary I need in the workplace." -Adriana, Positive Employee Alumni